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| **对外交流与合作部学生助理信息登记表** | | | | | | | | | | | |
| **助理团共分三组，各组主要职责如下：** | | | | | | | | | | | |
| 运维组：部门网站的日常管理和维护 | | | | | | | | | | | |
| 新媒体组：新闻稿写作、图像拍摄以及PS | | | | | | | | | | | |
| 企划组：策划、举办部门活动、学生助理考勤管理及绩效统计 | | | | | | | | | | | |
| 姓名 |  | | | 性别 | |  | | 籍贯 | |  | |
| 专业 |  | | | 年级 | |  | | 学号 | |  | |
| QQ |  | | | 电话 | |  | | | | | |
| 个人优缺点 |  | | | | | | | | | | |
| 爱好或特长 |  | | | | | | | | | | |
| 已加入的组织或社团 |  | | | | | | | | | | |
| 加入助理团目的或者有什么期待 |  | | | | | | | | | | |
| 意向组别 | 运维组 | □ | 新媒体组 | | □ | | 企划组 | □ | 是否调配 | | □ |
| 加入该小组的理由 |  | | | | | | | | | | |